

Nett Lake Elementary School  
Independent School District # 707

Position Applied For: Bus Driver/Maintenance/Custodian

Date of Application:            School: Nett Lake

Last Name:                      First Name:                      Middle Initial:

\_\_\_\_\_

Are you a citizen of the United States: \_\_\_\_ Yes \_\_\_\_ No

Telephone: Day: \_\_\_\_\_ Evening: \_\_\_\_\_

Beginning with current residence, please list your place of residence for the past ten (10) years:

1. Street \_\_\_\_\_ Date From \_\_\_\_ To \_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

2. Street \_\_\_\_\_ Date From \_\_\_\_ To \_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

3. Street \_\_\_\_\_ Date From \_\_\_\_ To \_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

If you need more space, please attach a separate sheet of paper

EDUCATION AND TRAINING:

High School

Name City                      State Highest    Grade    Completed/Graduation Date

\_\_\_\_\_

Colleges / Universities/Technical School

1. Name(s) City                      State    Dates                      Credits or Degree

\_\_\_\_\_ from \_\_\_\_ to \_\_\_\_\_

2. Name(s) City State Dates Credits or Degree  
\_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

List Activities, Awards, Honors:

OTHER TRAINING: (List any additional specialized training or knowledge)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LICENSES HELD:

Type	Agency Issuing	Expiration Date
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Please attach a copy of current licenses)

COMPUTER COMPETENCY:

List those operations you are capable of performing at an effective level, and programs with which you are comfortable.

PC \_\_\_\_\_ Macintosh \_\_\_\_\_

Word Processing Program(s) \_\_\_\_\_

Data Base Program(s) \_\_\_\_\_

Spread Sheet Program(s) \_\_\_\_\_

BUS DRIVER APPLICANTS MUST COMPLETE THE FOLLOWING:

Do you possess a valid Minnesota Drivers License? \_\_\_\_\_ Yes \_\_\_\_\_ No

Driver License Number: \_\_\_\_\_

A, B, or CDL License: \_\_\_\_\_ Yes \_\_\_\_\_ No

Bus Driver Endorsement: \_\_\_\_\_ Yes \_\_\_\_\_ No

Have any of the aforementioned driver licenses ever been suspended or revoked?  
\_\_\_\_\_ Yes \_\_\_\_\_ No



3. Employer \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_ Salary \_\_\_\_\_

Address  
\_\_\_\_\_

Telephone  
\_\_\_\_\_

Job Title \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_

Job Duties and Responsibilities  
\_\_\_\_\_

Reason for Leaving  
\_\_\_\_\_

(List additional employment information on an additional sheet if necessary)

Have you ever been discharged or forced to resign from any position?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, give details: \_\_\_\_\_  
\_\_\_\_\_

#### LIST CIVIC AND COMMUNITY ACTIVITIES

You may exclude membership that would reveal gender, race, religion, national origin, age, disability or other protected status

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### REFERENCES: Name Address Phone Occupation

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Do you wish to claim Veteran's Preference: Veteran  Yes  No

Disabled Veteran  Yes  No

NOTE TO APPLICANTS: Do not answer this question unless you are aware of the requirements for the job for which you are applying:

Are you capable of performing job classification duties, with or without accommodation, as listed in the job description?  Yes  No

If accommodations will be required, please describe:

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Have you ever been convicted of a felony?  Yes  No

Conviction will not necessarily disqualify an applicant from employment

Have you ever had a conviction protected by judicial disposition?  
 Yes  No

#### TENNESSEN WARNING

In accordance with the Minnesota Statute 13.04, subd.2, we are required to inform you of your rights as they pertain to the private information collected from you. Private data is that information which is available to you, but not to the public. The personal information we collect about you is private. The information collected from you or from other agencies or individuals authorized by you is used to determine your qualifications for ISD 2142 job openings. You are not required to provide this information, however, it is necessary to determine if you qualify for employment. Disclosure of your social security number is voluntary, unless you are hired. If hired, you must disclose it in order to be in compliance with state and federal tax withholding laws. If you do not supply the required information, ISD 2142 will not be able to consider you for employment. The use of the private data we collect is limited to that necessary for the administration and management of the district hiring process. Persons with whom this information may be shared include personnel department employees, administration employees, and supervisors in the department where job openings occur. Unless otherwise authorized by state statute or federal law, government agencies utilizing the reported private data must treat the information as private.

I have read and understand the above information.

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